Consolidated Financial Statements of

RURAL MUNICIPALITY OF MISCOUCHE

Year ended March 31, 2020



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INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF COUNCIL OF RURAL MUNICIPALITY OF MISCOUCHE

Opinion

We have audited the consolidated financial statements of Rural Municipality of Miscouche (the "Municipality"), which comprise the consolidated statement of financial position as at March 31, 2020, and the consolidated statement of operations, the consolidated statement of changes in net financial assets, and the consolidated statement of cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Municipality as at March 31, 2020, and its consolidated results of operations, its consolidated statement of financial position, its consolidated change in net financial assets, and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.



- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Municipality to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the Municipality's audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants

Summerside, Prince Edward Island June 9, 2020

Consolidated Statement of Financial Position

March 31, 2020, with comparative figures for 2019 (Note 10)

		2020			
Financial Assets					
Cash	\$	75,720	\$	113,166	
Restricted cash - New Deal Gas Tax		200,555		24	
Term deposits		525,564		475,284	
Accounts receivable (Note 2)		43,298		41,318	
		845,137		629,792	
Liabilities					
Accounts payable and accrued liabilities		13,895		20,100	
Long-term debt (Note 3)		160,771		203,989	
Long term dese (note o)		174,666		224,089	
Net financial assets		670,471		405,703	
Non-financial Assets	*				
Tangible capital assets (Schedule 5)		2,529,105		2,593,247	
Inventory (Note 4)		29,876		30,365	
m. chesty (mass sy		2,558,981		2,623,612	
Accumulated surplus (Note 6)	\$	3,229,452	\$	3,029,315	

The accompanying notes are an integral part of these consolidated financial statements.

On Behalf of the Council:

______ Councilor

Councilor

Consolidated Statement of Operations

Year ended March 31, 2020, with comparative figures for 2019 (Note 10)

	Budget			
· · · · · · · · · · · · · · · · · · ·	(Note 8)	2020		2019
Revenue:				204 044
Municipal property tax \$	233,898	\$ 241,291	\$	291,844
Miscouche Sewage Collection and		00.227		102 142
Treatment Corporation (Schedule 1)	89,000	89,236		103,142
Government transfers for	75 000	97 O1E		105,305
operations (Note 7)	75,028	87,015		70,885
Fire dues	72,500	71,795		225
Fines, fees and licenses	500	1,865		8,801
Interest	10,000	10,219		64,116
Centennial Recreation Centre (Schedule	4) 47,700	38,852		
Loss on disposal of assets	-	 		(2,597)
	528,626	540,273		641,721
Expenses:				
Miscouche Sewage Collection and	100 700	123,783		104,788
Treatment Corporation (Schedule 1)	108,700	83,382		85,350
Administrative (Schedule 2)	86,050	03,302		05,550
Facilities and public	00 500	140,838		185,773
property (Schedule 2)	98,500	116,467		142,114
Fire protection (Schedule 3)	111,700	110,407		1 12,
Professional services and	42.000	6,793		5,844
memberships (Schedule 3)	12,000	0,793		3,011
Recreation and community		8,953		13,140
services (Schedule 3)	6,000	18,763		24,942
Public works - street lights	20,000	10,703		21,712
Centennial Recreation	47 700	57,768		83,061
Centre (Schedule 4)	47,700	 		645,012
	490,650	556,747		043,012
Excess of revenue over expenses		(4.6.47.4)	i i	(2.201)
(expenses over revenue)	37,976	(16,474)		(3,291)
Other:				
Government transfers for				
capital (Note 7)	-	205,947		104,436
Contributions for capital	-	10,664		6,114
Contributions for copyright		216,611		110,550
Annual surplus	37,976	 200,137		107,259
		2 020 245		2,922,056
Accumulated surplus, beginning of year	3,029,315	3,029,315		
Accumulated surplus, end of year \$	3,067,291	\$ 3,229,452	\$	3,029,315

Consolidated Statement of Change in Net Financial Assets

Year ended March 31, 2020, with comparative figures for 2019 (Note 10)

	Budget (Note 8)	2020	2019
Annual surplus	\$ 37,976	\$ 200,137	\$ 107,259
Acquisition of tangible capital assets	(26,000)	(78,871)	(46,998)
Disposal of tangible capital asset	-	-	3,597
Amortization of tangible capital assets		143,013	169,633
	(26,000)	64,142	126,232
Acquisition of land held for sale		(740)	(1,011)
Acquisition (disposal) of inventory	-	1,229	(1,266)
		489	(2,277)
Increase in net financial assets	11,976	264,768	231,214
Net financial assets, beginning of year	405,703	405,703	174,489
Net financial assets, end of year	\$ 417,679	\$ 670,471	\$ 405,703

Consolidated Statement of Cash Flows

Year ended March 31, 2020, with comparative figures for 2019 (Note 10)

		2020		2019
Operating activities:				
Cash receipts from property owners and grants	\$	530,064	\$	644,040
Cash paid to suppliers and employees	•	(408,615)	*	(442,539)
Interest received		8,227		8,384
Interest paid		(10,833)		(17,417)
		118,843		192,468
Cash flows from capital activities:		*		
Purchase of tangible capital assets		(78,871)		(46,998)
Proceeds on disposal of tangible capital assets		-		1,000
Contributions for capital		10,664		6,114
Government transfers for capital		205,947		104,436
	.5 · · ·	137,740	/	64,552
Cash flows used in financing activities:				
Repayment of long-term debt		(43,218)		(149,298)
		(43,218)		(149,298)
Increase in cash position		213,365		107,722
Cash and cash equivalents, beginning of year		588,474		480,752
Cash and cash equivalents, end of year	\$	801,839	\$	588,474
Cash and cash equivalents represented by:				
Cash Cash		75,720		113,166
Restricted cash		200,555		24
Term deposits		525,564		475,284
	\$	801,839	\$	588,474

Notes to Consolidated Financial Statements

Year ended March 31, 2020

1. Significant accounting policies:

(a) Management's Responsibility for the Financial Statements:

The Rural Municipality of Miscouche (the "Municipality") was incorporated in 1957 as a municipality in the Province of Prince Edward Island and operates under the provisions of the Municipal Governments Act of Prince Edward Island. The Rural Municipality provides municipal services such as sewer, fire protection, planning, parks recreation and other general government services.

(b) Reporting entity:

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in net financial assets and cash flows of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Rural Municipality and are, therefore, accountable to the Rural Municipality Council for the administration of their financial affairs and resources. Consolidated with the municipality are the following:

The Rural Municipality of Miscouche Miscouche Sewage Collection and Treatment Corporation

Interdepartmental and organizational transactions and balances are eliminated.

(c) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for the use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated change in net financial assets for the period.

Notes to Consolidated Financial Statements

Period ended March 31, 2020

1. Significant accounting policies (continued):

(d) Tangible capital assets:

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Asset	Rate
Rural Municipality:	
Buildings	40 years
Sidewalks	25 years
Land improvements	20 years
Fire trucks	15 years
Fire equipment	10 years
Office equipment	5 years
Park equipment	15 years
Recreation Centre equipment	5 years
Street equipment	10 years
Sewer Utility:	
Sewer system	83 1/3 years
Pumping equipment	20 years
Plant equipment	10 years
Motor vehicles	5 years

(e) Inventory:

Centennial Recreation Centre inventory is valued at the lesser of cost and replacement value. Cost is determined on a first-in, first-out basis.

Inventory of land held for sale is recorded at the lower of cost and net realizable value. Land held for sale is recognized as a non-financial asset until it is reasonably anticipated that a sale will be completed within the next fiscal year.

Notes to Consolidated Financial Statements

Period ended March 31, 2020

1. Significant accounting policies (continued):

(f) Revenue recognition:

Property tax billings are received directly from the Province of Prince Edward Island. Taxes are billed based on the assessment rolls provided by the Province of Prince Edward Island at rates set by the Town. Taxation revenue is recorded as it is received in monthly installments from the Province of Prince Edward Island. For property taxes, the taxable event is the period for which the tax is levied. As taxes recorded are initially based on management's best estimate of the taxes that will be received, it is possible that changes in future conditions, such as reassessments due to audits, appeals and court decisions, could result in a change in the amount of tax revenue recognized.

Utility revenues are recognized when the significant risks and rewards of the service are transferred to the customer, which generally coincides with the time of billing, collectability is reasonably assured, persuasive evidence of an arrangement exists and the sales price is fixed and determinable.

Revenues such as fire dues, recreation programs, and rentals are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis.

(g) Government transfers:

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, the amount can be reasonably estimated, any eligibility criteria have been met and there are no stipulations that give rise to a possible obligation.

(h) Use of estimates:

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Management has made significant estimates regarding the useful lives of tangible capital assets.

Notes to Consolidated Financial Statements

Period ended March 31, 2020

2. Accounts receivable:

	2020	2019
	2020	 201
Sewer rate assessments	\$ 28,372	\$ 29,334
HST	153	-
Municipal capital expenditure grant	3,581	1,142
Fire dues	5,380	8,000
Accrued interest	5,812	2,842
	\$ 43,298	\$ 41,318

3. Long-term debt:

Consolidated Credit Union, repaid during the year.		15,967
Consolidated Credit Union, repaid during the year.		27,251
Consolidated Credit Union, prime plus 1.00%, payable in semi-annual installments of \$37,500 plus interest payments made monthly, due in and amortized to December 2022.	\$ 160,771	\$ 160,771
	2020	2019

Notes to Consolidated Financial Statements

Period ended March 31, 2020

3. Long-term debt (continued):

The aggregate required regular principal repayments of long-term debt for each of the five years subsequent to March 31, 2020 are as follows: 2021 - \$75,000; 2022 - \$75,000; 2023 - \$10,771.

Interest expense on long-term debt included in the consolidated statement of operations is \$9,299 (2019 - \$15,873).

4. Inventory:

		2020	2019
Land for sale Recreation Centre - merchandise and goods	, \$	28,079 1,797	\$ 27,339 3,026
	\$	29,876	\$ 30,365

5. Equity in tangible capital assets:

	,	2020	 2019
Tangible capital assets (Schedule 5) Accumulated amortization (Schedule 5) Long-term debt (Note 3)	\$	4,363,884 (1,834,779) (160,771)	\$ 4,306,491 (1,713,244) (203,989)
	\$	2,368,334	\$ 2,389,258

Notes to Consolidated Financial Statements

Period ended March 31, 2020

6. Accumulated surplus:

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2020	2019
Unrestricted surplus Gas Tax - unspend portion General reserve Equity in tangible capital assets	\$ 510,563 200,555 150,000 2,368,334	\$ 315,033 24 325,000 2,389,258
	\$ 3,229,452	\$ 3,029,315

7. Government transfers:

	 2020	2019
Government transfers for operations: Provincial equalization grant	\$ 75,028 6,193	\$ 90,259 8,089
Provincial grant in lieu of taxes Wage grant	5,794 87,015	 6,957
Government transfer for capital: Gas Tax Municipal capital expenditures grant - general	200,000 4,668 1,279	100,000
Municipal capital expenditures grant - sewer	205,947	 104,436
	\$ 292,962	\$ 209,741

Notes to Consolidated Financial Statements

Period ended March 31, 2020

8. Budget:

The columns presented as budget on the consolidated statement of operations and statement of of changes in net assets were not subject to audit or review by the external auditor.

A reconciliation of the 2020 fiscal budget prepared by Council to the budget figures disclosed in the financial statements is as follows:

	2020
Rural Municipality of Miscouche budgeted annual deficit Add: capital expenditure in budget Add: transfers to reserve in budget	\$ (17,024) 25,000 30,000
	\$ 37,976

9. Segmented information:

The Rural Municipality is a diversified municipal government that provides a wide range of services to its residents. Distinguishable functional segments have been separately disclosed in the financial statements in the form of segmented information. The nature of segments and the activities they encompass are as follows:

Administration:

General government revenues and expenses that relate to the operations of the Rural Municipality itself and cannot be directly attributed to a specific segment.

Miscouche Sewage Collection and Treatment Corporation:

Sewer utility, operating under a separate legal entity, responsible for processing and cleaning sewage in accordance with provincial standards.

Facilities and public property:

Revenues and expenses related to the operations of facilities and public property.

Fire protection:

Revenues and expenses related to the operations of the Miscouche Fire Department.

Professional services and memberships:

Revenues and expenses related to the operations of professional services and memberships.

Notes to Consolidated Financial Statements

Period ended March 31, 2020

9. Segmented information (continued):

Recreation and community services:

Revenues and expenses related to the operations of recreation and community services.

Centennial Recreation Centre:

Revenues and expenses related to the operations of the Centennial recreation centre.

The accounting policies of the segments are the same as those described in Note 1 Significant Accounting Policies. The revenues and expenses that are directly attributable to a particular segment are allocated directly to that segment.

10. Comparative figures:

The year ending March 31, 2020 relates to a 12-month year-end whereas the comparative figures are based on a 15-month period ending March 31, 2019.

Schedule of Miscouche Sewage Collection and Treatment Corporation Operations

Schedule 1 Year ended March 31, 2020, with comparative figures for 2019 (Note 10) Budget 2020 2019 (Note 8) Revenue: 88,258 \$ 101,636 \$ 89,000 \$ Sewer rate assessments 1,506 978 Interest 103,142 89,000 89,236 Expenses: Operating: 45,354 69,360 65,000 Maintenance General: 11,049 8,000 13,562 Administrative 3,633 4,334 3,500 Electricity 3,294 3,064 2,000 Office supplies 4,110 5,027 2,000 Professional fees 1,200 1,274 1,103 Regulatory expenses Other: Amortization of tangible 33,786 27,197 27,000 capital assets 666 1,758 Interest on long-term debt 104,788 108,700 123,783 \$ (1,646)\$ (19,700)(34,547)Deficiency of revenue over expense Other: Government transfers for 1,279 capital (Note 7) \$ \$ (33,268)(1,646)(19,700)Deficiency of revenue over expenses \$

Schedule of Expenses

Year ended March 31, 2020, with comparative figures for 2019 (Note 10)

Schedule 2

		2020		
Administrative				
Advertising	\$	1,172	\$	1,299
Amortization of tangible capital assets		1,456	* -	1,628
Bank charges and interest		1,534		1,545
Council honorarium		14,050		11,000
Donations		2,818		816
Insurance		4,907		5,956
Meetings		3,000		1,825
Miscellaneous		8,509		13,332
Stationery and office		2,041		4,132
Telephone		3,276		3,668
Travel		217		430
Wages and benefits		40,402		39,719
	\$	83,382	\$	85,350
Facilities and public property				
Amortization of tangible capital assets	\$	52,551	\$	65,225
Cutting grass		806		1,023
Electricity		7,692		10,951
Fuel		6,391		10,446
Interest on long-term debt		8,561		13,330
Insurance		2,675		2,929
Repairs and maintenance		27,533		31,060
Snow removal		1,561		3,034
Taxes		5,610		5,309
Wages	-	27,458		42,466
	\$	140,838	\$	185,773

Schedule of Expenses

Year ended March 31, 2020, with comparative figures for 2019 (Note 10)

Schedule 3

	uu ban aasseneelisesta esemineelisesta (hetioni		2020	-	2019	
Fire protection						
Administrative		\$	6,395	\$.	7,764	
Amortization of tangible capital assets			50,976		54,918	
Honorariums			18,000		18,000	
Insurance			6,026		7,098	
Supplies			13,527		20,186	
Telephone			6,097		5,782	
Training			2,714		12,536	
Travel			2,082		2,730	
Truck gas and expenses			10,650		13,100	
		\$	116,467	\$	142,114	
Professional services and memberships						
Audit and legal		\$	5,027	\$	4,110	
Dues and memberships			1,766		1,734	
		\$	6,793	\$	5,844	
Recreation and community services						
Amortization of tangible capital assets		\$	5,881	\$	8,000	
Repairs, maintenance and property tax		*	3,072	•	5,140	
		\$	8,953	\$	13,140	

Schedule of Centennial Recreation Centre

Year ended March 31, 2020, with comparative figures for 2019 (Note 10)

Schedule 4

•					
		2020		2019	
Sales:					
Rent	\$	5,816	\$	3,116	
Bingo, bar and canteen		32,311		59,720	
Donations		725		1,280	
	9	38,852		64,116	
Expenses:					
Amortization		4,952		6,076	
Dues and fees		2,930		4,388	
Electricity		7,859		13,022	
Heat		3,536		7,333	
Insurance		1,128		1,128	
Interest on long-term debt		71		784	
Maintenance		2,463		6,146	
Property tax		3,804		3,791	
Supplies		14,393		22,256	
Telephone		4,248		3,935	
Wages and benefits		12,384		14,202	
		57,768		83,061	
Deficiency of revenue over expenses	\$	(18,916)	\$	(18,945)	

Schedule of Tangible Capital Assets

Year ended March 31, 2020

Schedule 5

31, 2019 Value for Year ended March 84,109 14,025 68,015 16,670 59,844 29,174 207,405 333,496 4,879 41,317 211,392 29,009 20,437 20,382 853,093 \$ 2,593,247 Year ended 31, 2020 March 84,109 Value for 11,402 203,579 166,688 16,176 301,055 4,194 73,745 179,801 24,727 15,859 18,783 59,844 353,022 16,121 \$ 2,529,105 End of Amortization Year 325,635 244,948 3,968 7,514 52,402 278,784 3,084 132,705 39,514 5,197 \$ 1,834,779 31,384 3,581 242,061 434,081 29,921 143,013 downs Amortization 8,089 1,456 14,144 13,053 2,623 494 41,725 4,282 4,578 1,599 4,952 4,427 31,591 (21,478) \$ Disposals (1,272) (10,431) Net Book and Write-(9,775)S Beginning \$ 1,713,244 Net Book Amortization of Year 49,779 231,895 3,968 270,695 3,087 128,709 3,598 311,491 7,514 26,432 200,336 2,900 402,490 45,007 25,343 Cost End of 261,069 Year ,043,116 59,844 3,968 Accumulated 206,450 (21,478) \$ 4,363,884 84,109 63,804 482,363 198,072 19,757 7,278 613,882 64,241 45,780 23,980 1,178,657 Disposals (1,272)and Writedowns 10,431) (9,775)\$ 78,871 Additions 4,263 3,625 9,284 46,855 14,073 771 \$ Cost Beginning 84,109 3,968 \$ 4,306,491 Accumulated of Year 74,016 45,780 59,844 261,069 63,804 478,100 7,779 23,980 1,164,584 194,447 170,026 613,882 19,757 1,033,832 Centennial Recreation Pumping equipment Land improvements Community Centre Office equipment Street equipment Plant equipment Storage building Park equipment Fire equipment Rural Municipality: Sewer system Motor vehicle Fire trucks Sidewalks Sewer utility: Skatepark Centre Land